



**Department of Psychology GS Science Requirement  
Substitution Form**



**to be filed in 406 Schermerhorn and in GS Dean's Office**

Student: Read [these instructions](#), then complete Sections 1-4 of this form and submit it, along with all required materials, to the Undergraduate Curriculum Assistant (UCA) in 406 Schermerhorn. If permission is granted, the UCA will contact you to come pick up the signed form. It is then your responsibility to provide a copy of the signed form to your GS advisor.

1 Name \_\_\_\_\_ Email \_\_\_\_\_

UNI \_\_\_\_\_ Major \_\_\_\_\_ Declared yet?  Y  N Expected grad. date \_\_\_\_\_

Semester entered CU \_\_\_\_\_ GS Advisor \_\_\_\_\_ Today's date \_\_\_\_\_

2 I am applying to have the course described in the box below accepted as a substitute for the following Science Requirement course in the Columbia University Dept. of Psychology:

CU Psych Course number \_\_\_\_\_ Course name \_\_\_\_\_

Number & name of substitute course _____ Taken where? _____ Prof.'s name _____ Taken in: semester _____ Year _____ Grade rec'd ____ #transfer pts. awarded by G.S. ____
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3 I am providing the following **required materials**:

- syllabus\*** for the semester I took the course, listing all lecture topics and reading assignments;
- course description**;       **transcript**;       **GS transfer credit report**.

*\*I do not have a complete syllabus, and instead am providing the following:*

- copy of textbook table of contents with assigned readings marked;  copies of my class notes;
- list of other assigned readings;  copies of exams;  copies of my completed assignments.

4 I think this substitution is justified because **all of the following** apply:  The course I took is comparable to a science req. course in the Columbia University Psych Dept.;  I have provided sufficient supporting materials to show this;  I took the course less than 8 years ago;  I took the course before transferring to Columbia;  I received a grade of B- or better.

----- **To be completed by Psychology Dept. Program Advisor (DUS)** -----

5 This is to certify that, for the student named above, the course described above may be substituted for the following science requirement course in the Dept. of Psychology:

\_\_\_\_\_, and it should count for \_\_\_\_\_ credits.

(If this is a conditional approval) The following condition must be fulfilled:

Approved by \_\_\_\_\_ on (date) \_\_\_\_\_

Must be signed by one of the following Program Advisors: Profs. Lindemann or Fox-Glassman (Psychology); or Profs. Curley, Hart, or Marvin (Neuroscience & Behavior).