



**Department of Psychology GS Science Requirement
Substitution Form**



to be filed in 406 Schermerhorn and in GS Dean's Office

Student: Read [these instructions](#), then complete Sections 1-4 of this form and submit it, along with all required materials, to the Undergraduate Curriculum Assistant (UCA) to psych-uca@columbia.edu. If permission is granted, the UCA will email you the signed form. It is then your responsibility to provide a copy of the signed form to your GS advisor.

1 Name _____ Email _____

UNI _____ Major _____ Declared yet? Y N Expected grad. date _____

Semester entered CU _____ GS Advisor _____ Today's date _____

2 *I am applying to have the course described in the box below accepted as a substitute for the following Science Requirement course in the Columbia University Dept. of Psychology:*

CU Psych Course number _____ Course name _____

Number & name of substitute course _____ Taken where? _____ Prof.'s name _____ Taken in: semester _____ Year _____ Grade rec'd ____ #transfer pts. awarded by G.S. ____

3 *I am providing the following **required materials**:*

- syllabus*** for the semester I took the course, listing all lecture topics and reading assignments;
- course description**; **transcript**; **GS transfer credit report**.

**I do not have a complete syllabus, and instead am providing the following:*

- copy of textbook table of contents with assigned readings marked; copies of my class notes;
- list of other assigned readings; copies of exams; copies of my completed assignments.

4 *I think this substitution is justified because **all of the following** apply:* *The course I took is comparable to a science req. course in the Columbia University Psych Dept.;* *I have provided sufficient supporting materials to show this;* *I took the course less than 8 years ago;* *I took the course before transferring to Columbia;* *I received a grade of B- or better.*

----- **To be completed by Psychology Dept. Program Advisor (DUS)** -----

5 *This is to certify that, for the student named above, the course described above may be substituted for the following science requirement course in the Dept. of Psychology:*

_____, and it should count for _____ credits.

(If this is a conditional approval) *The following condition must be fulfilled:*

Approved by _____ on (date) _____

Must be signed by one of the following Program Advisors: Profs. Lindemann, Fox-Glassman, Baldassano (Psychology); or Prof. Spagna (Neuroscience & Behavior).